

ROCKLIN UNIFIED SCHOOL DISTRICT

2615 Sierra Meadows Drive Rocklin, CA 95677

Greg Daley, *President*
Camille Maben, *Vice President*
Susan Halldin, *Clerk*
Todd Lowell, *Member*
Wendy Lang, *Member*



AUGUST 3, 2016 CLOSED SESSION — 4:00 P.M. REGULAR MEETING MINUTES — 6:30 P.M.

1.0 **CALL TO ORDER** – President Greg Daley called the meeting of the Rocklin Unified School District Board of Trustees to order at 4:00 P.M., August 3, 2016, in the District Administration Office located at 2615 Sierra Meadows Drive, Rocklin, CA, 95677. A quorum was established.

2.0 **ROLL CALL**

Trustees Present:

Greg Daley, *President*
Camille Maben, *Vice President*
Susan Halldin, *Clerk*
Wendy Lang, *Member*
Todd Lowell, *Member*

Trustees Absent:

Administrative Staff: Roger Stock, *Superintendent*; Kathleen Pon, *Deputy Superintendent Educational Services*; Barbara Patterson, *Deputy Superintendent Business and Operations*; Craig Rouse, *Senior Director Facilities and Operations*; Karen Huffines, *Director Elementary Programs and School Leadership*; Marty Flowers, *Director Secondary Programs and School Leadership*; Tammy Forrest, *Director of Special Education and Support Programs*; Mike Fury, *Chief Technology Officer*; Brenda Meadows, *Recorder*.

3.0 **CLOSED SESSION (4:00 P.M.)** – The Board adjourned to closed session regarding the following matters:

3.1 *Public Employee Performance Evaluation* as authorized by Government Code 54957.
Position: Superintendent

4.0 **RECONVENE TO OPEN SESSION**

5.0 **REPORT OF ACTION TAKEN IN CLOSED SESSION** – No action was taken in Closed Session.

6.0 **PLEDGE OF ALLEGIANCE** – Greg Daley led the Board and audience in the Pledge of Allegiance.

7.0 **AUDIENCE/VISITORS PUBLIC DISCUSSION** – Greg Daley welcomed all visitors and invited them to speak on agenda items at the conclusion of the Board's discussion. He also invited visitors to speak at this time regarding non-agenda items, noting a three minute time limit per person.

Public Comment: Rocklin community member, Karen Enghusen, shared with the Board that prior to the Aug 3 Board Meeting she contacted RUSD District Office staff members, Karen Huffines, Director of Elementary Education and School Programs, and Craig Rouse, Senior Director Facilities and Operations, with a few questions regarding agenda items. Ms. Enghusen stated how impressed and pleased she was with the quick and professional response she received from staff and wanted to publically thank Huffines and Rouse for their professionalism. Colleen Crowe, greeted the Board with

positive wishes for a great school year and shared that Rocklin High School teacher Dan Frank received a \$20,000 grand from the California Teacher’s Association for the “Measuring Up Program.”

- 8.0 **COMMENTS FROM BOARD AND SUPERINTENDENT** – Susan Halldin shared that she attended the RUSD Office Professionals meeting on August 3rd and enjoyed seeing office staff as they make preparations for a successful start to the new year. Wendy Lang welcomed all and stated how much she is looking forward to a great new school year. Superintendent Stock wished Kathy Pon, Deputy Superintendent, Educational Services, a Happy Birthday and thanked Trustees for hosting the upcoming RUSD Welcome Back All Staff BBQ to be held on August 15.

9.0 **ACTION ITEMS - CONSENT CALENDAR**

- 9.1 **APPROVE BOARD MINUTES** – Request to approve Board minutes.
9.1.1 July 20, 2016
- 9.2 **APPROVE CERTIFICATED PERSONNEL REPORT** – Request to approve personnel items included on the Certificated Personnel Report. (Colleen Slattery)
- 9.3 **APPROVE CLASSIFIED PERSONNEL REPORT** – Request to approve personnel items included on the Classified Personnel Report. (Colleen Slattery)
- 9.4 **ACCEPT DONATIONS** – Request to accept District donations. (Barbara Patterson)
- 9.5 **AWARD BIDS FOR MAJOR FOOD ITEMS FOR THE NUTRITION SERVICES DEPARTMENT FOR 2016-17** – Request to award bids for major food items to Danielsen Company, Sysco Food Service and Pro Pacific. (Barbara Patterson)
- 9.6 **APPROVE REVISED NETWORK COORDINATOR JOB DESCRIPTION** – Request to approve revised job description and corresponding job title for the position of Network Coordinator to Technology Support Specialist. (Colleen Slattery)
- 9.7 **APPROVE WILL SERVE LETTER FOR WHITNEY RANCH PHASE IIC, UNITS 41ABC** – Request to accept Will Serve letter for lots located at Whitney Ranch Phase IIC, Units 41ABC. (Craig Rouse)
- 9.8 **RATIFY CONTRACT FOR 2016-17 FLOORING REPLACEMENT PROJECTS** – Request to ratify contract with Mohawk Carpet Distribution, Inc. for summer 2016-17 flooring replacement projects at Rocklin Elementary School, Sierra Elementary School, Valley View Elementary School and Spring View Middle School. (Craig Rouse)
- 9.9 **APPROVE CONTRACT FOR SUNSET RANCH ELEMENTARY SCHOOL PORTABLE CLASSROOM BUILDING INSTALLATION PROJECT** – Request to approve contract with Enviroplex for the Sunset Ranch Elementary School portable classroom building installation project. (Craig Rouse)
- 9.10 **APPROVE APPOINTMENT OF 2016-17 EXPULSION HEARING PANEL** – Request to approve Beth Davidson, Justin Cuts, Kathy Goddard and Davis Stewart (alternate) as appointed Expulsion Hearing Panel for the 2016-17 school year. (Kathy Pon)

Wendy Lang and Camille Maben noted their absence at the July 20, 2016 Board of Trustees meeting and requested removal of **Item 9.1** for separate action.

Following this a **MOTION** was made by Todd Lowell and seconded by Wendy Lang to approve the Consent Calendar. Motion passed by the following roll call vote: Lowell – aye, Maben – aye, Lang – aye, Halldin – aye, Daley – aye.

A **MOTION** was then made by Susan Halldin and seconded Todd Lowell to approve Item 9.1. Motion passed by the following roll call vote: Lowell – aye, (Maben – abstained), Halldin – aye, Daley – aye (Lang – abstained).

10.0 **ACTION ITEMS – REGULAR AGENDA**

- 10.1 **APPROVE MEMORANDUM OF UNDERSTANDING (MOU) BETWEEN ROCKLIN UNIFIED SCHOOL DISTRICT (RUSD) AND ROCKLIN ACADEMY (RA), ROCKLIN ACADEMY 2 (RA 2) AND WESTERN SIERRA COLLEGIATE ACADEMY (WSCA); APPROVE ANNUAL FACILITIES USE AND FEE AGREEMENTS AND MOU FOR SPECIAL EDUCATION USE OF FACILITIES BETWEEN THE ROCKLIN UNIFIED SCHOOL DISTRICT AND ROCKLIN ACADEMY AND ROCKLIN ACADEMY 2 FOR 2016-17** – Barbara Patterson, Deputy Superintendent Business and Operations, request Board approval of MOU for RA, RA 2 and WSCA; Facilities Use and Fee Agreements; and MOUs for Special Education Use of Facilities with RA and RA1.

Comments: Todd Lowell noted that the documentation provided for this item showed the District has set aside 5% for delinquency. Lowell asked Russ Powell Senior VP with Economic and Planning Systems, what was done with the overfunded delinquency amount. Powell responded that overage funds are placed in a project fund used for funding of future schools. Lowell thanked Powell for his long standing partnership with RUSD and for his support of the District and outstanding facilities work.

Following this a **MOTION** was made by Todd Lowell and seconded by Camille Maben to approve the MOU for RA, RA 2 and WSCA; Facilities Use and Fee Agreements; and MOUs for Special Education Use of Facilities with RA and RA1. Motion passed unanimously.

- 10.2 **APPROVE RESOLUTION 16-17-03: ROCKLIN UNIFIED SCHOOL DISTRICT APPROVING COMMUNITY FACILITIES DISTRICT (CFD) NO. 1, COMMUNITY FACILITIES DISTRICT NO. 2, AND COMMUNITY FACILITIES DISTRICT NO. 3 TAX REPORTS FOR FISCAL YEAR 2015-16 AND LEVYING AND APPORTIONING THE SPECIAL TAX FOR FISCAL YEAR 2016-17** – Barbara Patterson, Deputy Superintendent Business and Operations, requested approval of the tax report and adoption of Resolution 16-17-03 for levying and apportioning the special tax for fiscal year 2016-17.

Following this a **MOTION** was made by Wendy Lang and seconded by Susan Halldin to approve the tax report and adoption of Resolution 16-17-03 for levying and apportioning the special tax for fiscal year 2016-17. Motion passed by the following roll call vote: Lowell – aye, Maben – aye, Lang – aye, Halldin – aye, Daley – aye.

- 10.3 **NOMINATE REPRESENTATIVE TO PLACER COUNTY SCHOOL BOARDS ASSOCIATION** – Superintendent Roger Stock, request that Trustees discuss and take action as appropriate regarding nominations for Placer County School Boards Association, Executive Committee. No action was taken.

- 11.0 **PENDING AGENDA** – No items were placed on the Pending Agenda.

- 12.0 **CLOSED SESSION** – President Daley adjourned the meeting to closed session at 6:50 P.M. regarding the following matters:

- 12.1 *Conference with Legal Counsel – Anticipated and Existing Litigation* as authorized by Government Code section 54956.9
- 12.2 *Public employee discipline/dismissal/release pursuant to Government Code section 54957*
- 12.3 *Conference with Labor Negotiators* as authorized by Government Code Section 54957.6
District Representative(s): Roger Stock, Superintendent
Kathy Pon, Deputy Superintendent, Educational Services
Barbara Patterson, Deputy Superintendent, Business and Operations
Colleen Slattery, Assistant Superintendent Human Resources
- 12.4 *Public Employee Performance Evaluation* as authorized by Government Code 54957.
Position: Superintendent
- 13.0 **RECONVENE TO OPEN SESSION** – President Daley reconvened the meeting to open session.
- 14.0 **REPORT OF ACTION TAKEN IN CLOSED SESSION** – No action was taken in Closed Session.
- 15.0 **ADJOURNMENT**– President Daley adjourned the meeting at 8:58 P.M.

Please note that additional information distributed to the Board of Trustees before or during the meeting and not included in the agenda packet can be obtained by calling the District Office at (916) 630-2230